



CITY OF LODI COUNCIL COMMUNICATION

D-4

AGENDA TITLE: Accept Quarterly Report of Purchases Between \$5,000 and \$20,000

MEETING DATE: February 3, 2010

PREPARED BY: Randy Lipelt, Buyer

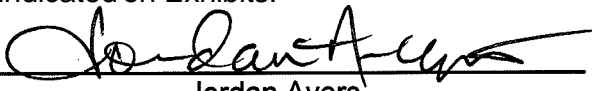
RECOMMENDED ACTION: Information only. This report is made to the City Council in accordance with Lodi Municipal Code §2.12.060.

BACKGROUND INFORMATION: During the 4th calendar quarter of 2009, the following purchases were awarded. Background information for each purchase is attached as Exhibits **A** through **X**.

Exh	Date	Contractor	Project	Award Amt.
A	10/01/09	Asher Company	Animal Shelter Kennel Flooring	\$7,061.65
B	10/06/09	Xerox Corporation	#20lb Bond White Paper 8.5" X 11"	\$7,816.95
C	10/06/09	Smalley's Wholesale	Police Ammunition	\$6,024.75
D	10/07/09	PAC Machine Company Inc	White Slough Submersible Pump	\$5,531.19
E	10/07/09	Survalent Technology	SCADA software support	\$11,150.00
F	10/07/09	General Pacific	AMR Project	\$10,875.00
G	10/19/09	North Pacific Lumber	Wood Poles for Electric Inventory	\$16,018.88
H	10/21/09	VWR International LLC	White Slough Laboratory Glassware Washer Replacement	\$5,748.67
I	10/29/09	3T Equipment	Water/Wastewater Division Main Line Cable Reel Replacement	\$12,038.13
J	11/03/09	Mechanical Analysis Repair	Well #17R Motor Replacement	\$6,371.00
K	11/03/09	Koffler Electrical	Well #4R Motor Replacement	\$10,436.74
L	11/04/09	Casey Printing	The City of Lodi-Community Activity Guide	\$7,863.00
M	11/10/09	Electrical Protection Inc.	City Hall Fire Alarm System Replacement	\$11,378.00
N	11/17/09	General Pacific	Meter Locking Rings & Marking Paint	\$6,564.59
O	11/20/09	Dell Marketing	Personal Computers	\$16,082.75
P	11/23/09	Geo E Honn	Power Quality Meter	\$7,193.00
Q	11/30/09	Milsoft Utility Solutions	Engineering Software Pass Key	\$10,331.25
R	12/02/09	MIG-Moore Iacofano Goltsman	Lodi Avenue Gateway Project	\$9,870.00
S	12/07/09	Jensen Precast	Electric Utility Vault Risers & Lids	\$19,433.63
T	12/08/09	Paragon Pools	Pool Pump Replacement	\$7,550.00
U	12/16/09	Proglass Inc	Electric Utility Module Box Pads	\$5,198.58
V	12/21/09	Jensen Precast	Electric Utility Vault Lids	\$14,811.75
W	12/22/09	Brown & Caldwell	G Basin (DeBenedetti Park) Storm Water Pump Station	\$10,000.00
X	12/22/09	Envelope Products Company	Utility Bill/Payment Envelopes/Letterhead Envelopes/Accounting Envelopes	\$5,319.35

FISCAL IMPACT: Varies by project. All purchases were budgeted in the 2009-10 Financial Plan.

FUNDING: Funding as indicated on Exhibits.


Jordan Ayers
Deputy City Manager/Internal Services Director

APPROVED: 
Blair King, City Manager

EXHIBIT A

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Animal Shelter Kennel Flooring
DEPARTMENT: Police Department
CONTRACTOR ASHER COMPANY
AWARD AMOUNT: \$7,061.65
DATE OF RECOMMENDATION: October 1, 2009

BIDS OR PROPOSALS RECEIVED:

Asher Company	\$7,061.65
C&L Coatings, Inc.	\$36,890.00
The Floorman	\$6,500.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Asher Company completed flooring in the cat room at the Animal Shelter in March, 2009. Due to the quality of their work, and to ensure we maintain the same flooring throughout the facility we are recommending Asher be awarded the contract. Asher Company agreed initially to help clear the space. It was unknown if the Floorman would offer this assistance.

FUNDING: 1211016.1820

Prepared by: Jeanie Biskup

Title: Support Services Manager

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: 20# Bond White Paper, 8.5x11
DEPARTMENT: Stores Inventory
CONTRACTOR Xerox
AWARD AMOUNT: \$7,816.95
DATE OF RECOMMENDATION: October 6, 2009

BIDS OR PROPOSALS RECEIVED:

Xerox	\$7,816.95
The Office City	\$8,725.23
OfficeMax	\$9,723.36
Staples	\$10,473.30

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This is a routine inventory order to be stored in a controlled climate environment in the Purchasing Division.

FUNDING: 100.1447

Prepared by: Sherry R. Moroz

Title: Purchasing Technician

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Police Ammunition
DEPARTMENT: Police Department
CONTRACTOR Smalley's Wholesale Inc
AWARD AMOUNT: \$6,024.75
**DATE OF
RECOMMENDATION:** October 6, 2009

BIDS OR PROPOSALS RECEIVED:
Smalley's Wholesale Inc \$6,024.75

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Ammunition supplied by the vendor meets the needs of the department in quality and performance. Vendor provides free delivery service saving 500.00 to \$600.00 on each order.

FUNDING:

Prepared by: Jeanie Biskup

Title: Support Services Manager

Reviewed by: _____

Recommendation for Contract Award

PROJECT NAME: White Slough Submersible Pump
DEPARTMENT: Public Works
CONTRACTOR PAC Machine Company Inc.
AWARD AMOUNT: \$5,531.19
DATE OF RECOMMENDATION: October 7, 2009

BIDS OR PROPOSALS RECEIVED:

PAC Machine Company Inc.	\$5,531.19
San Francisco Pump Repair	\$5,867.06

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

The submersible pump being requested is to be utilized by White Slough Maintenance staff during routine and emergency repairs. This pump will allow them to drain the process tanks quicker to expedite the project. Currently staff utilizes pumps with combustion motors. This created potential hazards from the exhaust. The pump being requested can also be used as a back up pumping source for other process pump failures.

FUNDING: 170403.7331

Prepared by: Del Kerlin

Title: Wastewater Treatment
Superintendent

Reviewed by: _____

Recommendation for Contract Award

PROJECT NAME: SCADA Software Support
DEPARTMENT: Electric Utility
CONTRACTOR Survalent Technology
AWARD AMOUNT: \$11,150.00
DATE OF RECOMMENDATION: October 07, 2009

BIDS OR PROPOSALS RECEIVED:
Survalent Technology \$11,150.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Survalent Technology provides the SCADA system that controls the Water, Electric and Storm Lift Stations. An annual service agreement ensure our staff with technical support and software updates. This is a 12 month annual service agreement.

FUNDING: 160653.7335

Prepared by: Abel Palacio Sr.

Title: Utility Operations Supervisor

Reviewed
by: _____

EXHIBIT F

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Automated Meter Reading Project
DEPARTMENT: Electric Utility
CONTRACTOR General Pacific
AWARD AMOUNT: \$10,875.00
**DATE OF
RECOMMENDATION:** October 7, 2009

BIDS OR PROPOSALS RECEIVED:

General Pacific

\$10,875.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Ittron is sole supplier per Council Resolution 99-124

FUNDING: 160613.7352

Prepared by: Ken Berg

Title: Metering Electrician

Reviewed by: _____

Recommendation for Contract Award

PROJECT NAME: Wood Poles for Electric Inventory
DEPARTMENT: Electric Utility
CONTRACTOR North Pacific Lumber Company
AWARD AMOUNT: \$16,018.88
DATE OF RECOMMENDATION: October 19, 2009

BIDS OR PROPOSALS RECEIVED:

North Pacific Lumber	\$16,018.88
McFarland Cascade	\$18,596.25
Stella-Jones	\$18,433.13

“NO BID” or NO RESPONSE RECEIVED:

The Oeser Company
Nevada Wood Preserving
Bell Lumber & Pole Company

BACKGROUND INFORMATION & BASIS FOR AWARD:

These wood poles are for use on the City of Lodi's Electric System. They can be used for replacement of existing poles or in new construction. North Pacific Lumber was the low responsible bidder.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

Recommendation for Contract Award

PROJECT NAME: White Slough Laboratory Glassware Washer Replacement

DEPARTMENT: Public Works

CONTRACTOR VWR International LLC

AWARD AMOUNT: \$5,748.67

DATE OF RECOMMENDATION: October 21, 2009

BIDS OR PROPOSALS RECEIVED:

VWR International LLC	\$5,748.67
Fisher Scientific	\$5,874.68

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

The glassware washer is a replacement of the existing unit, which is original equipment at the Facility. The washer is utilized by the Laboratory staff to properly clean the laboratory glassware and perform distilled water rinse to remove surface residues. The existing unit has been repaired several times and it is not economical for further repairs due to the unavailability of parts.

FUNDING: 170403.7719

Prepared by: Del Kerlin

Title: Wastewater Treatment
Superintendent

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Water/Wastewater Division Main Line Cable Reel Replacement

DEPARTMENT: Public Works

CONTRACTOR 3T Equipment

AWARD AMOUNT: \$12,038.13

DATE OF RECOMMENDATION: November 9, 2009

BIDS OR PROPOSALS RECEIVED:

3T Equipment	\$12,038.13
Municipal Maintenance Equipment	\$15,496.88
WECO Industries	\$15,745.93
Cues Inc	\$17,268.75

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

The Water Services Division purchased the existing cable reel unit in 1992. It has become increasingly unreliable and the cable has been spliced and repaired many times. The existing cable reel unit is operated by hydraulic motor which uses clutches for controlling the location of the camera. The clutch system is older technology and does not provide the control precision that the electric systems do and is very difficult to load inside the vehicle. A new electric unit is requested to replace the existing worn out unit.

3T Equipment Company, Inc. presented the lowest bid. While compatibility is of concern since the 3T model is not made by the same manufacturer of our existing equipment, there is no indication there will be a problem.

FUNDING: 170404.7352

Prepared by: _____

Title: _____

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Well 17R Motor Replacement
DEPARTMENT: Public Works
CONTRACTOR Mechanical Analysis Repair Inc
AWARD AMOUNT: \$6,371.00
DATE OF RECOMMENDATION: December 2, 2009

BIDS OR PROPOSALS RECEIVED:

Mechanical Analysis Repair	\$6,371.00
Koffler Electric	\$9,597.00
Industrial Electric	\$10,876.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Well #17 recently experienced a motor failure rendering the facility inoperable. This well provides potable water to a residential portion of the City and is equipped with backup generator power. It is not recommended this motor be re-wound. The Division intends to replace this motor with an Aurora vertical pump motor not a US Motor. The purpose of this decision is to pilot test a less expensive motor (constructed in Mexico) that has not previously been used by the City of Lodi for municipal water well purposes. If the motor performance is acceptable, the Aurora brand will be considered in future well motor replacements. The motor for Well #17 is covered under the City's insurance for major equipment and is eligible for a reimbursement claim.

FUNDING: 180453.7719

Prepared by: Kevin Gaither

Title: Water Services Technician

Reviewed by: _____

Purchase Order No.: 18974

EXHIBIT K

Recommendation for Contract Award

PROJECT NAME: Well 4R Motor Replacement
DEPARTMENT: Public Works
CONTRACTOR Koffer Electrical
AWARD AMOUNT: \$10,436.74
DATE OF RECOMMENDATION: November 3, 2009

BIDS OR PROPOSALS RECEIVED:

Koffler Electric	\$10,436.74
Industrial Electric	\$11,827.65

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Well 4R recently experienced a motor failure rendering the facility inoperable. This well provides the primary source of potable water to the City's 1MG storage tank located on Thurman Street and has backup generator power in the event of a power failure. It is not recommended this motor be re-wound. The Division requests replacing the existing well motor in-kind with a US Motor Brand Vertical Hollow Shaft, premium efficient, 150HP electric motor.

FUNDING: 180453.7331

Prepared by: Kevin Gaither

Title: Water Services Technician

Reviewed by: _____

Purchase Order No.: 18975

EXHIBIT L

Recommendation for Contract Award

PROJECT NAME: The City of Lodi-Community Activity Guide/Winter/Spring-2010 Issue

DEPARTMENT: Division of Arts & Culture/Community Center & Parks & Recreation Department

CONTRACTOR Casey Printing

AWARD AMOUNT: \$7,863.00

DATE OF RECOMMENDATION: November 4, 2009

BIDS OR PROPOSALS RECEIVED:

Casey Printing	\$7,863.00
Commerce Printing	\$8,000.00
Folgers Graphics	\$8,000.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Casey Printing offers a complete production and a high quality product at the lowest competitive price.

FUNDING: 108026.7301

Prepared by: Diane C. Amaral

Title: Program Coordinator

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: City Hall Fire Alarm System Replacement

DEPARTMENT: Public Works

CONTRACTOR Electrical Protection Inc.

AWARD AMOUNT: \$11,378.00

DATE OF RECOMMENDATION: November 10, 2009

BIDS OR PROPOSALS RECEIVED:

Electrical Protection Inc

\$11,378.00

“NO BID” or NO RESPONSE RECEIVED:**BACKGROUND INFORMATION & BASIS FOR AWARD:**

There are three main components of a fire alarm system: the control panel, the devices, and the monitoring of the system. The City Hall Fire Alarm control panel has failed and needs replacing. This requires that the old smoke detectors and pull stations (devices) be updated as well for them to communicate with a new control panel and to meet newer building code requirements. Electrical Protection, Inc (EPI) has the current monitoring contract with the City of Lodi. Other company's systems are proprietary; requiring that you only buy parts and/or have monitoring service provided by them. EPI's systems are all non-proprietary, so that parts are readily available and serviceable by others.

As an example, a proprietary system (Simplex Grinnell) was installed in the new Police Facility. When it came time to contract the monitoring of the system, Simplex Grinnell was three times the price of EPI yet would not allow EPI access to their alarm system, so EPI had to install a separate panel to interface with the Simplex panel at an additional cost of a couple of thousand dollars to the City.

All other fire alarm systems in the City are monitored by EPI. We recommend using EPI's control panel to avoid this kind of problem in the future.

FUNDING: 1211017.1825.2250Prepared by: Denis CallahanTitle: Fleet and Facilities Manager

Reviewed by: _____

Purchase Order No.: 18974

Recommendation for Contract Award

PROJECT NAME: Meter Locking Rings & Marking Paint
DEPARTMENT: Electric Utility
CONTRACTOR General Pacific
AWARD AMOUNT: \$6,564.59
DATE OF RECOMMENDATION: November 17, 2009

BIDS OR PROPOSALS RECEIVED:

	Paint	Meter Ring
General Pacific	\$1,131.44	\$5,433.15
HD Supply-Portland Paint Only	\$1,194.08	No Bid

“NO BID” or NO RESPONSE RECEIVED:

Ace Supply
All-Phase Electrical Supply
GEXPRO
Rexel Norcal Valley
Wille Electric Supply
Kortick Mfg
Platt Electrical Supply
Wesco Distribution
Intraline Inc
HD Supply-Benicia

BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used in new construction and also repairs on existing equipment. General Pacific is the low responsible bidder.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Personal Computers-Technology Plan Year 1

DEPARTMENT: Library

CONTRACTOR Dell Computers

AWARD AMOUNT: \$16,082.75

**DATE OF
RECOMMENDATION:** November 20, 2009

BIDS OR PROPOSALS RECEIVED:

Dell Computers

\$16,082.75

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Used State CMAS contract number WN99ABZ

FUNDING: 212.801 Library Board of Trustees Private Sector Trust Fund

Prepared by: Nancy Martinez

Title: Library Services Director

Reviewed by: _____

Purchase Order No.: 19036

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Power Quality Meter
DEPARTMENT: Electric Utility
CONTRACTOR Geo. E. Honn Co. Inc.
AWARD AMOUNT: \$7,193.00
DATE OF RECOMMENDATION: November 23, 2009

BIDS OR PROPOSALS RECEIVED:

Honn Company	\$7,193.00
Fluke	\$7,198.00
Sierra Utility Sales Inc	\$9,734.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Three phase power quality meter kit with single phase monitor for spot checking inside buildings. Equipment of this kind is necessary to insure the EUD is providing power to it's customers that meets industry standards.

Only the Honn Company bid included the single phase unit (Eagle 120). As it is the only unit to fill EUD's needs, its price was added to the other companies bids. The Eagle PQ kit was the lowest price before the addition and comes with the carrying case that would have to be purchased separately for the Fluke meter. It also seems more rugged and waterproof.

FUNDING: 160652.7719

Prepared by: E. W. Fitzpatrick

Title: Distribution Planning Supervisor

Reviewed by: _____

Purchase Order No.: 19037

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Engineering Software Pass Key**DEPARTMENT:** Electric Utility**CONTRACTOR** Milsoft Utility Solutions**AWARD AMOUNT:** \$10,331.25**DATE OF
RECOMMENDATION:** November 30, 2009

BIDS OR PROPOSALS RECEIVED:

Milsoft Utility Solutions (Pass Key)

\$10,331.25

“NO BID” or NO RESPONSE RECEIVED:**BACKGROUND INFORMATION & BASIS FOR AWARD:**

The software, Milsoft Solutions is already received with only one Pass Key, which allows one person to work at a time. To have the accessibility of working several individuals at a time, several Pass Keys are required. Therefore, at least three Pass Keys including the already received one are needed at the moment. The main function of the Software is to update the model of the distribution system and the 60KV power line prepared by R.W. Beck and to run an engineering analysis as required.

FUNDING: 160612.7369Prepared by: Weldat HaileTitle: Senior Power Engineer

Reviewed by: _____

Purchase Order No.: 19045

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Lodi Avenue Gateway

DEPARTMENT: Public Works

CONTRACTOR MIG-Moore Iacofano Goltsman, Inc

AWARD AMOUNT: \$9,870.00

**DATE OF
RECOMMENDATION:** December 2, 2009

BIDS OR PROPOSALS RECEIVED:

The bid proposal for professional services was requested from a highly qualified, experienced consulting firm Moore Iacofano Goltsman, Inc. that is uniquely familiar with the design concepts for the Lodi Avenue Reconstruction Project.

\$9,870.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Work to be performed includes preliminary design services for the Lodi Avenue Gateway project based on the East Lodi Avenue Design Guidelines dated July 2008. The work will include project initiation and coordination, staff review and final concept plan. This firm has been engaged on two other occasions resulting in the development of design standards for the Lodi Avenue Reconstruction Project.

FUNDING: 325034.7323

Prepared by: F. Wally Sandelin

Title: Public Works Director

Reviewed by: _____

Purchase Order No.: 19054

EXHIBIT S

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Utility Vault Risers and Lids
DEPARTMENT: Electric Utility
CONTRACTOR Jensen Precast
AWARD AMOUNT: \$19,433.63
DATE OF RECOMMENDATION: December 7, 2009

BIDS OR PROPOSALS RECEIVED:

Jensen Precast

\$19,433.63

“NO BID” or NO RESPONSE RECEIVED:

Oldcastle/Utility Vault

BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used in new construction and also repairs on existing equipment. Oldcastle/Utility Vault would not bid on the riser and lids by themselves. They wanted to quote the vault also. The City does not need vaults at this time. Jensen Precast is the low responsible bidder.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

Purchase Order No.: 19059

EXHIBIT T

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Pool Pump Replacement

DEPARTMENT: Parks and Recreation

CONTRACTOR Paragon Pools

AWARD AMOUNT: \$7,550.00

**DATE OF
RECOMMENDATION:** December 8, 2009

BIDS OR PROPOSALS RECEIVED:

Paragon Pools	\$7,550.00
Leslie's Pools	\$7,658.00

"NO BID" or NO RESPONSE RECEIVED:

Knorr Systems

BACKGROUND INFORMATION & BASIS FOR AWARD:

The existing circulation pump at Enze Pool of Blakely Park is out of service and needs to be replaced. The existing pump can not be rebuilt. The new pump specifications may provide some electrical cost savings long term.

FUNDING: 107521.7323

Prepared by: Steve Dutra

Title: Park Superintendent

Reviewed by: _____

Purchase Order No.: 19063

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Utility Module Box Pads

DEPARTMENT: Electric Utility

CONTRACTOR Proglass Inc.

AWARD AMOUNT: \$5,198.58

**DATE OF
RECOMMENDATION:** December 16, 2009

BIDS OR PROPOSALS RECEIVED:

Proglass Inc.

\$5,198.58

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

This item is for the Electric Inventory. It will be used in new construction and also repairs on existing equipment. Proglass Inc is the only approved manufacturer of this type of equipment. The Purchase Order was issued to Proglass based on this information.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

Purchase Order No.: 19076

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Electric Utility Vault Lids
DEPARTMENT: Electric Utility
CONTRACTOR Jensen Precast
AWARD AMOUNT: \$14,811.75
DATE OF RECOMMENDATION: December 21, 2009

BIDS OR PROPOSALS RECEIVED:

Jensen Precast

\$14,811.75

“NO BID” or NO RESPONSE RECEIVED:

Oldcastle/Utility Vault

BACKGROUND INFORMATION & BASIS FOR AWARD:

These items are for the Electric Inventory. They will be used for DeBenedetti Park. Oldcastle/Utility Vault would not bid on the lids by themselves. They wanted to quote the vault also. The City does not need vaults at this time. Jensen Precast is the low responsible bidder.

FUNDING: 160.1496

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

Purchase Order No.: 19088

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: G Basin (DeBenedetti Park) Storm Water Pump Station

DEPARTMENT: Public Works

CONTRACTOR Brown & Caldwell

AWARD AMOUNT: \$10,000.00

DATE OF RECOMMENDATION: December 22, 2009

BIDS OR PROPOSALS RECEIVED:

Brown & Caldwell

\$10,000.00

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Sole source solution for providing preliminary design which will include a site evaluation, flow rate selection, evaluation and recommendation for a gross solids removal device along with design criteria required to complete the pump station design. Development, preparation and finalizing of the RFP document for engineering services for the G Basin (DeBenedetti Park) Storm Water Pump Station Project.

FUNDING: 173005.1825.1900

Prepared by: F. Wally Sandelin

Title: Public Works Director

Reviewed by: _____

Purchase Order No.: 19099

RECOMMENDATION FOR CONTRACT AWARD

PROJECT NAME: Utility Bill/Payment Envelopes & Letterhead
Envelopes
& Accounting Envelopes

DEPARTMENT: Purchasing

CONTRACTOR Envelope Products Company

AWARD AMOUNT: \$5,319.35

**DATE OF
RECOMMENDATION:** December 22, 2009

BIDS OR PROPOSALS RECEIVED:

Envelope Products Company	\$5,319.35
CENVEO	\$5,520.17
Response Envelope	\$5,805.66

“NO BID” or NO RESPONSE RECEIVED:

BACKGROUND INFORMATION & BASIS FOR AWARD:

Restocking inventory of utility bill payment envelopes, letterhead envelopes, and accounting envelopes. Envelope Products Company is the low responsible bidder.

FUNDING: 100.1447, 100503.7301, 100505.7301

Prepared by: Randy Lipelt

Title: Buyer

Reviewed by: _____

Purchase Order No.: 19102